

ROSS VALLEY SANITARY DISTRICT

Monthly Financial Report

October 31, 2022



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SPECIAL CONSIDERATIONS

- 1) *All references within this document that are either “Ross Valley Sanitary District”, “District”, or “RVSD” all relate to the financial reporting entity, the Ross Valley Sanitary District.*
- 2) *When reviewing revenue and expenditure activity, both the current and prior year actual activity may contain non-cash-based transactions that can misconstrue the reader’s review when comparing to the Adopted Budget. The District reports its prior year and most of its current year financial activity following the full accrual basis of accounting, which includes certain non-cash accruals. Instances where these accruals can impact the comparison to the budget are outlined within the District’s Adopted Budget at <https://www.rvsd.org/169/Financial-Stewardship>.*
- 3) *The District is still in the process of closing its Fiscal Year 2022 general ledger for its financial statements preparation. Therefore, the prior year balances presented are not final.*
- 4) *The fund balance presented within this report is an approximation of what the District would report if the District were to report its operations fully on the modified accrual basis of accounting and at the individual internal Enterprise Funds level, Operating and Capital. The approximated fund balance is a converted Net Position balance that mimics the adjustments that would be made on a modified accrual basis of accounting. The activity is for informational purposes on the internal funding of the District’s net assets with respect to its reserve policy.*



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PERFORMANCE OVERVIEW

October 2022 is the fourth month within the FY2023 Budget adopted by the District's Board of Directors in June 2022. The significant financial impacts from the current fiscal month are noted by transaction type, i.e., Revenue or Expenditure. Revenues and Expenditures are allocated between the Operating and Capital Funds. For further information on the internal Enterprise Funds, please refer to the District's Adopted FY2023 Budget.

REVENUE

The District receives revenue from several sources: (1) Sewer Service Charges, (2) Property Taxes – Ad Valorem, (3) Permit & Inspection Fees, (4) Capacity Charges from new connections, (5) Investment Income, (6) Leasing Fees, (7) Proceeds from Financing Activities, and (8) Other Miscellaneous Fees.

The District's total revenue for October is \$1,191,697 and fiscal year-to-date is \$2,648,503. Most of the activity is sourced from Sewer Service Charges, Property Taxes, Other Operating Income, Capacity Charges, and debt proceeds collected.

Sewer Service Charges: The District invoiced its direct bill public entity customers in October 2022 for their applicable sewer service charges in the total amount of \$937,853. Sewer service charges are to be paid by all customers connected to the collection system regardless of property tax status. So, all cities, towns, school districts, fire and police authorities, and other governmental entities within the service area are charged a cost recovery fee. Cash collection is expected to occur throughout the fiscal year. The remaining user fees are levied and collected on the property tax bill in coordination with Marin County for all other customer types. The County remits the collected fees to the District following the approved "Teeter Plan" where the three installments follow a schedule of 55% in December, 40% in April and the remainder in June. As of October 2022, the District has not received its sewer service charges levied on the annual property tax bill.

Property Tax – Ad Valorem: The District receives periodic allocations from Marin County for its share of the collected property taxes within its service area. Property tax collections primarily relate to the base 1% tax levied on all secured and unsecured property as well as supplemental tax on the change in taxable basis from when property is sold. The base 1% tax is remitted to the District following the "Teeter Plan" (as described above), and no such collections of the base 1% tax have been realized as of October 2022. The District did receive an allocation of supplemental property tax in October 2022 in the amount of \$129,067. This collection is related to the strong housing market within the service area.

Other Operating Income & Capacity Charges: This category is comprised of lease fees, investment income, permit fees, capacity charges, and miscellaneous income. The current month's primary drivers of this category are from regular collections of monthly leasing fees from Comcast in the amount of \$29,862, permit inspection and capacity fees respectively of \$19,503 and \$12,720 from property owners, and quarterly interest of \$52,460 received from the State of California Local Agency Investment Fund (LAIF). With particular attention to the investment income from LAIF, market yields are increasing because of the US Federal Reserve's open market operations. The District expects greater investment interest to be received from LAIF as the pool reinvests its short-term portfolio into higher yielding fixed income investments. The movement in higher interest rates, however, has also negatively impacted the

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fair value of the District's investments. The District's fiscal year-to-date total Operating Income trended down to (\$99,988) that is all driven by the decrease in fair value. The District invests its excess cash into external investment pools managed by both LAIF and CalPERS, and both pools have reported the first quarter's fair value change decreasing quarter-over-quarter. The District is closely monitoring changes in interest rates by the US Federal Reserve to assess its investment portfolio's financial position.

Proceeds From Financing Activities: The District received its first debt proceed installment from the California State Water Resource Control Board (SWRCB) in August 2022. The proceeds were for funding the Butterfield Arroyo-Kenrick Gravity Sewer Improvement Project. The remaining proceeds is expected to be received within fiscal year 2023, and repayment of the debt is expected to start in fiscal year 2024.

Chart 1 and Table 1 below show for the revenue breakdown for the current month and the fiscal year-to-date:

Chart 1 – Revenue October 2022

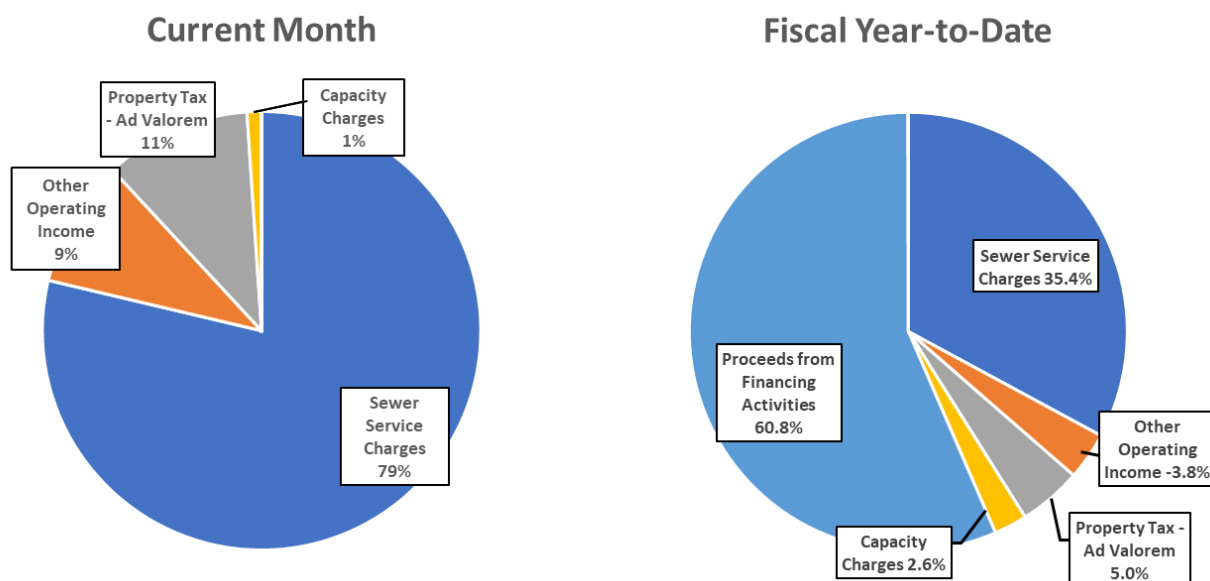


Table 1 – Revenue October 2022

Revenue Stream	CM Balance	CM Alloc %	FYTD	YTD Alloc %
Sewer Service Charges	\$ 937,853	78.7 %	\$ 936,478	35.4 %
Other Operating Income	112,057	9.4 %	(99,988)	(3.8) %
Property Tax – Ad Valorem	129,067	10.8 %	132,769	5.0 %
Capacity Charges	12,720	1.1 %	69,581	2.6 %
Proceeds from Financing Activities	-	0.0 %	1,609,074	60.8 %
Other Capital Income	-	0.0 %	589	0.0 %
Total Revenue	\$ 1,191,697	100.0 %	\$ 2,648,503	100.0 %

CM = Current Month

FYTD = Fiscal Year-to-Date

Alloc = Percentage Allocation



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EXPENDITURES

The District identifies several categories that use appropriated funds. The usage categories are: (1) Central Marin Sanitation Agency (CMSA), (2) Operations & Maintenance (O&M), (3) Engineering & Inspection, (4) Administration, (5) Debt Service, and (6) Capital Projects & Upgrades.

The District's total expenditures for the current month of FY2023 is \$1,849,502 and fiscal year-to-date is \$11,506,077. The majority of activity is related to CMSA Treatment Charges, personnel costs from each of the departments, capital improvement project costs, and debt service. Detailed explanations for each of the categories are on the following pages.

Chart 2 and Table 2 below show for the expenditure breakdown the current month and the fiscal year-to-date:

Chart 2 – Expenditures October 2022

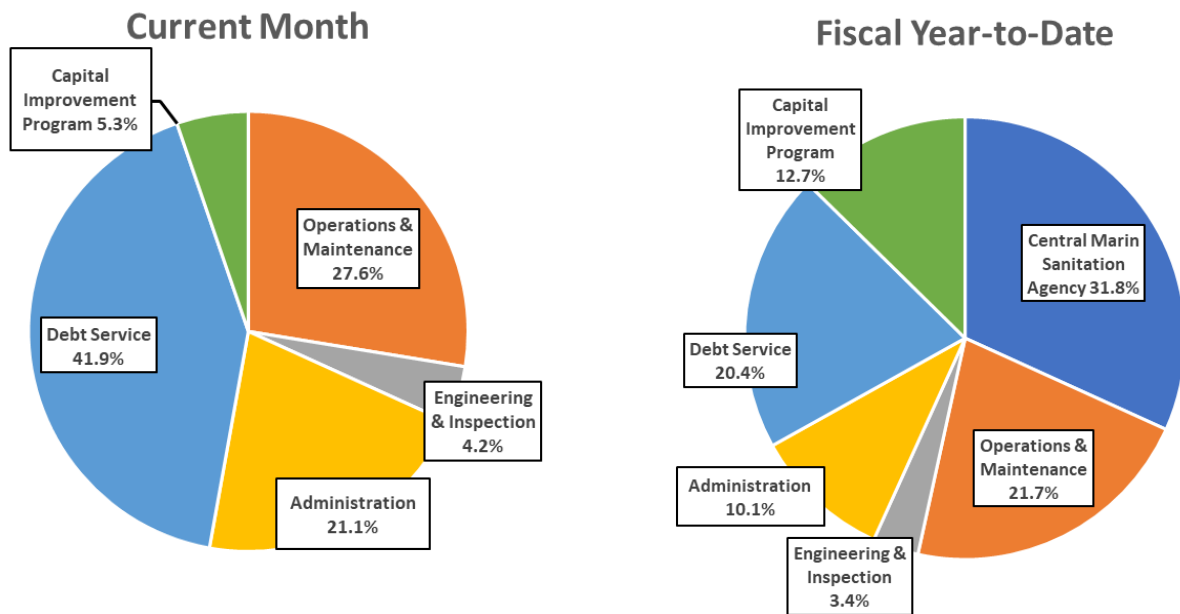


Table 2 – Expenditures October 2022

Expenditure Stream	CM Balance	CM Alloc %	FYTD	YTD Alloc %
Central Marin Sanitation Agency	\$ -	0.0 %	\$ 3,655,064	31.8 %
Operations & Maintenance	509,888	27.6 %	2,493,441	21.7 %
Engineering & Inspection	77,867	4.2 %	386,509	3.4 %
Administration	389,426	21.1 %	1,165,888	10.1 %
Debt Service	774,750	41.9 %	2,347,797	20.4 %
Capital Improvement Program	97,571	5.2 %	1,457,377	12.6 %
Total Expenditures	\$ 1,849,502	100.0 %	\$ 11,506,077	100.0 %

CM = Current Month

FYTD = Fiscal Year-to-Date

Alloc = Percentage Allocation

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Central Marin Sanitation Agency (CMSA): The District is a member of the Central Marin Sanitation Agency (CMSA) joint powers authority (JPA). CMSA serves as the treatment plant for the collected wastewater within the District's service area. The District is billed periodically for its allocation of CMSA operating and debt service costs. Operating Costs are allocated quarterly based on a weighted 36-month average treatment flow, and Debt Service Costs are allocated semi-annually based on equivalent dwelling units (EDU) from each JPA member. The District received its first fee allocation in July 2022 for a total invoice of \$3,655,064. The next invoice is expected to be paid in November 2022.

Operations & Maintenance (O&M): This Department performs maintenance of the District's wastewater collection and conveyance system. In October 2022, the total current month expenditures recorded for the O&M Department is \$509,888 (21.7% of FYTD allocation). The significant contributor of the current fiscal month cost is personnel costs of \$345,902 (16.9% of FYTD allocation). The monthly allocation of personnel costs is closely tracking the Adopted Budget, with the fiscal year-to-date total activity primarily related to the CalPERS Unfunded Liability payment made in July 2022. The other charges noted as of October 2022 were for Maintenance & Repair costs of \$112,446 (2.4% of FYTD allocation) and Facilities & Utilities costs of \$47,852 (1.9% of FYTD allocation). The repair costs were driven by additional supplies purchased for the multiple point repairs performed on identified "Grade 5" defects and vehicle lease fees from the four additional vehicles added to the fleet (total 5 under lease). Utilities expense was driven by electricity power costs which are expected to be higher this fiscal year due to the current inflationary environment.

Engineering & Inspection (E&I): This Department carries out the District's capital improvement projects, engineering studies, and wastewater system site inspections to determine compliance with District Standards and Specifications. In October 2022, the total current month expenditures recorded for the E&I Department is \$77,946 (3.2% of FYTD allocation). The largest expense in the current month is personnel costs which is tracking closely with the budgeted allocation. The fiscal year-to-date activity is primarily related to the CalPERS Unfunded Liability payment made in July 2022.

Administration (Admin): This Department performs all other tasks within the District, such as Accounting & Finance, Human Resources, and customer service. The Admin Department manages the professional services contracts including Information Technology (IT), Community Outreach, and Legal Services, as well as the District's insurance-related risk management. In October 2022, the total current month expenditures recorded for the Admin Department is \$389,426 (10.1% of FYTD allocation). The largest expense in the current month is personnel costs of \$120,510 which is tracking closely with the budgeted allocation. The fiscal year-to-date activity is primarily related to the CalPERS Unfunded Liability payment made in July 2022. Other costs incurred as of October 2022 were for Other Admin costs of \$221,485 (3.0% of FYTD allocation) and Insurance costs of \$23,576 (0.9% of FYTD allocation). The current month and fiscal year-to-date costs of Insurance are from allocated monthly insurance premiums; there were no deductibles paid in the current month (FYTD total is nine claims). Other Admin costs are attributable to paid property taxes of \$195,111 on the Kerner and 1111 Andersen buildings.

Debt Service: The District carries Revenue Bond Obligations related to the 2013-, 2014-, 2018-, and 2019-Series Bonds. Each series was issued for the District's funding needs related to its capital improvement program. Debt service is paid semi-annually with all issuances in January and July; however, the 2013-Series includes repayment dates in October and April. The District received its first debt service payment request in July 2022 for \$1,573,047 for payment of interest, and second payment



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request in October 2022 for \$774,750 for payment of principal and interest. The next debt service payment is expected in January 2023 in the amount of \$3,933,047. The new SWRCB SRF loan is expected to be closed and will begin repayment in the following fiscal year(s). See the corresponding Offering Statements and/or loan agreements for the term structure at <https://emma.msrb.org/>.

Capital Projects & Upgrades: The District has a number of capital projects that are either in progress or expected to start in the coming months. Total expenditures in the capital projects category for the current month is \$97,571 (12.6% of FYTD allocation). The majority of these costs incurred relate to continued progress on the Pump Station 14/24/25 Improvement Project (Project #906), FY 2022/23 Gravity Sewer Improvement Project (Project #953), and the 1111 Andersen Remodel project (Project #901). Timing of progress payments related to work performed always varies, and the District expects to incur costs later in the fiscal year as the capital projects progress closer to completion. Additionally, the District issued nineteen grants in the current month (FYTD total is 52 grants). No loans were issued in October (FYTD total is five loans).

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BUDGET TO ACTUAL COMPARISON TABLE – OPERATING FUND

Operating Fund	PY Month A	CY Month B	CY YTD Actual C	Total Budget D	Budget Remain E = D - C	FYTD Actual % F = C / D
REVENUE						
1 Sewer Service Charges	\$ 653,385	\$ 937,853	\$ 936,478	\$ 25,932,000	\$ 24,995,522	3.6%
2 Other Operating Income	107,532	112,057	(99,988)	1,148,000	1,247,988	-8.7%
3 Total Operating Revenue	760,917	1,049,910	836,490	27,080,000	26,243,510	3.1%
EXPENDITURES						
Central Marin Sanitation Agency (CMSA)						
4 Treatment Charges	1,491,343	-	1,577,407	6,270,000	4,692,593	25.2%
5 JPA Debt Service	-	-	2,077,657	2,458,000	380,343	84.5%
6 Total CMSA Expenditures	1,491,343	-	3,655,064	8,728,000	5,072,936	41.9%
Operations & Maintenance (O&M)						
7 Salaries & Benefits - Operations	350,058	345,902	1,938,979	5,033,000	3,094,021	38.5%
8 Maintenance & Repair	31,081	112,446	274,347	999,000	724,653	27.5%
9 Facilities & Utilities	48,252	47,852	220,295	805,000	584,705	27.4%
10 Supplies & Equipment	1,974	2,757	14,116	75,000	60,884	18.8%
11 Other O&M	6,964	931	45,704	401,000	355,296	11.4%
12 Total O&M Expenditures	438,329	509,888	2,493,441	7,313,000	4,819,559	34.1%
Engineering & Inspection						
13 Salaries & Benefits - Engineering	68,777	77,867	366,004	1,152,000	785,996	31.8%
14 Engineering Studies - Non-CIP	-	-	20,505	275,000	254,495	7.5%
15 Other Engineering	-	-	-	-	-	0.0%
16 Total Engineering Expenditures	68,777	77,867	386,509	1,427,000	1,040,491	27.1%
Administration						
17 Salaries & Benefits - Admin	124,151	120,510	592,102	1,814,000	1,221,898	32.6%
18 Board of Director Fees	5,839	2,581	16,838	58,000	41,162	29.0%
19 Insurance	36,177	23,576	105,918	495,000	389,082	21.4%
20 Office Supplies	2,545	683	8,771	38,000	29,229	23.1%
21 Professional Services - Legal	14,938	6,261	19,434	200,000	180,567	9.7%
22 Professional Services - Other	44,351	14,329	73,185	494,000	420,815	14.8%
23 Other Admin	85,671	221,485	349,640	680,000	330,360	51.4%
24 Total Admin Expenditures	313,673	389,426	1,165,888	3,779,000	2,613,112	30.9%
25 Total Operating Expenditures	2,312,122	977,181	7,700,902	21,247,000	13,546,098	36.2%
26 Operating Net Results	\$ (1,551,205)	\$ 72,729	\$ (6,864,412)	\$ 5,833,000	\$ 12,697,412	-117.7%

PY = Prior Year

CY = Current Year

YTD = Year-to-Date

FYTD = Fiscal Year-to-Date

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BUDGET TO ACTUAL COMPARISON TABLE – CAPITAL FUND

Capital Fund	PY Month A	CY Month B	CY YTD Actual C	Total Budget D	Budget Remain E = D - C	FYTD Actual % F = C / D
REVENUE						
27 Property Tax - Ad Valorem	\$ 118,739	\$ 129,067	\$ 132,769	\$ 9,566,000	\$ 9,433,231	1.4%
28 Capacity Charges	36,272	12,720	69,581	190,000	120,419	36.6%
29 Proceeds from Financing Activiti	-	-	1,609,074	-	(1,609,074)	100.0%
30 Other Capital Revenues	10,869	-	589	100,000	99,411	0.6%
31 Total Capital Revenue	165,880	141,787	1,812,013	9,856,000	8,043,988	18.4%
EXPENDITURES						
Debt Service						
32 Interest Payment	382,450	374,750	1,947,797	3,886,000	1,938,203	50.1%
33 Principal Payment	385,000	400,000	400,000	2,760,000	2,360,000	14.5%
34 Total Debt Service	767,450	774,750	2,347,797	6,646,000	4,298,203	35.3%
Capital Projects & Upgrades						
35 Capital Improvement Projects	395,138	58,131	1,216,249	10,690,000	9,473,751	11.4%
36 Fixed Asset Purchases	55,041	270	30,756	1,430,000	1,399,244	2.2%
37 Engineering Studies - CIP	16,524	1,670	20,400	15,000	(5,400)	136.0%
38 Lateral Replacement Program	12,000	37,500	189,973	600,000	410,027	31.7%
39 Total Capital Project Expenditu	478,703	97,571	1,457,377	12,735,000	11,277,623	11.4%
40 Total Capital Expenditures	1,246,153	872,321	3,805,174	19,381,000	15,575,826	19.6%
41 Capital Net Results	\$ (1,080,273)	\$ (730,534)	\$ (1,993,162)	\$ (9,525,000)	\$ (7,531,838)	20.9%
42 Total District Net Results	\$ (2,631,479)	\$ (657,805)	\$ (8,857,574)	\$ (3,692,000)	\$ 5,165,574	239.9%

PY = Prior Year

CY = Current Year

YTD = Year-to-Date

FYTD = Fiscal Year-to-Date



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FUND BALANCE & RESERVE FUNDING

Per Financial Policies Chapter 7, Minimum and Target Reserves, the District is to maintain or target certain dollar amounts in specific reserve funds. The goal is to provide liquidity during stress points if the District needs additional funds. Certain reserves are either restricted by external parties or committed by the District's Board for internal liquidity purposes. Restricted reserves relate to funds held for bond security and for the District's pension prefunding trust. The restricted funds held under these arrangements are only to be used for these specific purposes.

Unassigned reserves may be utilized wherever and whenever needed prior to the District using committed funds designated by the District's Board. If committed funds are utilized, the District is to replenish these committed reserves within the fiscal year to ensure internal compliance with its financial policies. For further information regarding District reserve policies and practices, please refer to the District Financial Policies at <https://www.rvsd.org/169/Financial-Stewardship>.

Please refer to Table 3 below for the current fiscal month's reserve balance activity.

Table 3 – Reserve Balance Activity

OPERATING FUND

Fund Balance Classification	9/30/2022	Net Result	Fund Transfer	10/31/2022
Canyon Road Trust – Restricted	\$ 8,546	\$ 1	\$ -	\$ 8,547
Pension Trust – Restricted	7,291,934	-	(170,400)	7,120,843
Operating Reserve – Committed	4,978,472	-	243,126	5,221,550
Emergency Reserve – Committed	2,061,000	-	-	2,061,000
Unassigned Balance	-	72,726	(72,726)	-
Total Operating Fund Balance	\$ 14,339,213	\$ 72,726	\$ -	\$ 14,411,940

CAPITAL FUND

Fund Balance Classification	9/30/2022	Net Result	Fund Transfer	10/31/2022
Bond Trustee Funds – Restricted	\$ 775,479	\$ 3	\$ (774,750)	\$ 731
Capital Improvement – Committed	8,369,307	-	-	8,369,307
Unassigned Balance	1,461,371	(730,534)	774,750	1,505,587
Total Capital Fund Balance	\$ 10,606,156	\$ (730,531)	\$ -	\$ 9,875,625
Total District Fund Balance	\$ 24,945,369	\$ (657,805)	\$ -	\$ 24,287,564

Note: The above balances are at a snapshot in time. This means, prior ending balances within the same fiscal year can be revised upward or downward based on actual expenditure activity that comes through.

The District's reserve balances can change from period to period based on the current month activity. In periods when revenues exceed expenditures, reserve balances are expected to increase, and vice-versa when expenditures exceed revenues. In the current month, the total District Fund Balance had a net decrease of \$657,805 due to ongoing District operations.

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Fund transfers between reserve balances can occur depending on the nature of the exchange. As of October 2022, the District transferred \$774,750 from its Restricted Bond Trustee reserve in the Capital Fund to the Unassigned Capital Fund Balance for payment of debt service on the 2013 Revenue Bonds. The Unassigned Capital Fund Balance overall increased for the current month due to receipt of Supplemental Property Tax collections that covered the ongoing capital project costs, and so no other transfers were required for the Capital Fund. A similar trend was observed for the Operating Fund whereby the net results were \$72,726. The Operating Fund's net results were from invoicing its direct bill customers their share of the sewer service charges. The District further redeemed \$170,400 of its pension trust investments for reimbursement of its required Unfunded Liability payment. So, the District transferred the excess funds of \$243,126 in the Operating Fund's Unassigned Balance to the Operating Reserve to begin replenishing it to the required target following District Financial Policy.

The District is aware that both its Committed Operating and Emergency Reserves are below their required targeted amounts as listed in the Adopted FY2023 Budget. The respective targeted amounts for the Operating and Emergency Reserves are \$10,723,000 and \$2,145,000 relative to the current balances of \$5,221,550 and 2,061,000. The primary drivers for the committed reserve drawdowns were from both seasonal trends in the District's primary revenue sources and large ongoing costs being incurred fiscal year-to-date. The majority of the District's sewer service charges and allocation of property taxes are collected by the County of Marin, of which its first Teeter Plan allocation is not to be received until December 2022. The large expenditures incurred fiscal year-to-date were its quarterly payments to the Central Marin Sanitation Agency (CMSA) for treatment charges, its annually required Unfunded Liability contribution to CalPERS for its pension obligations, and payment of debt service on its revenue bonds. Any further expenditures between October and December can be financed with the current reserve levels. Once the District receives its first Teeter Plan allocation however, the District expects to fully replenish the Committed Reserves to their targeted levels following District Financial Policy.

Please see Table 4 below for the Board Committed Reserve Targets effective for FY2023 per the Adopted Budget.

Table 4 – FY2023 Board Committed Reserve Targets

Board Committed Reserve	FY2023 Target
Operating Reserve	\$ 10,723,000
Emergency Reserve	2,145,000
Capital Improvement Reserve	6,445,000
Total Committed Reserve Target	\$ 19,313,000

Source: FY2023 Budget

Per District Financial Policy, the Board committed reserve target is calculated as follows:

- *Operating Reserve*: At least 50% of budgeted annual operating expenditures.
- *Emergency Reserve*: At least 10% of budgeted annual operating expenditures or \$2,000,000.
- *Capital Improvement Reserve*: At least 50% of the latest 5 or 10-year forecasted capital program expenditures.



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CASH-INVESTMENT BALANCE & RELATED FLOWS ACTIVITY

The District maintains several cash accounts for its specific purposes. The majority of activity occurs within its operating account at Bank of Marin. Other accounts function as subsidiary accounts primarily for either meeting specific restrictions on the proceeds, such as the District's bonds and pension prefunding trust, or for investment purposes following the current Investment Policy.

Please refer to Table 5 below for the cash and investment activity of each cash account.

Table 5 – Cash & Investment Account Activity

Cash Account	9/30/2022	Receipts	Disbursements	Transfers	10/31/2022
Bank of Marin – Operating	\$ 1,070,562	\$ 444,386	\$ (1,469,691)	\$ 2,000,000	\$ 2,045,257
Petty Cash – Operating	402	-	-	-	402
CA LAIF – ST Investment	15,054,539	52,239	-	(2,000,000)	13,106,868
BNY – Bond Trustee	775,479	3	(774,750)	-	731
Bank of Marin – CRAD Trust	11,072	1	-	-	11,072
Total Cash Balance	\$ 16,912,053	\$ 496,718	\$ (2,244,441)	\$ -	\$ 15,164,330

Investment Account	Cost Basis	Fair Value	Unreal G/(L)	CM FV Chg	Purch/(Sale)
CA LAIF – ST Investment	\$ 13,106,868	\$ 12,817,233	\$ (289,635)	\$ -	\$ (2,000,000)
CalPERS – Pension Trust	7,624,541	7,120,843	(503,698)	-	(170,400)
Total Investment Balance	\$ 20,731,409	\$ 19,938,076	\$ (793,333)	\$ -	\$ (2,170,400)

Note: The LAIF balance is stated in both the Cash Account and Investment Account tables given LAIF is a short-term investment that is marked to fair value. The balance listed in the Cash Account table is stated at amortized cost, i.e., the amount guaranteed by LAIF to remit to the District on demand. The balance listed in the Investment Account table is net of unrealized gains or losses recorded on the pooled investment portfolio as required by US GAAP. The pension trust is a long-term investment that is not considered a cash equivalent as required by US GAAP. Fair value changes for the pooled investments are recorded quarterly.

Cash receipts and disbursements generally lag behind the revenue and expenditures activity previously discussed under the Performance Overview. This lag is attributable to the District's accounting accruals being posted when the transaction occurs versus when cash is recorded.

With regards to the cash receipts for the current fiscal month, the District collected cash from various sources. Such sources are:

- 1) Collection of an allocation of Supplemental Property Taxes from Marin County.
- 2) Collection of permits, inspections and capacity charge fees. These fees are collected on an ongoing basis relative to the permits requested from contractors.
- 3) Receipt of proceeds from sale of \$170,400 of its pooled Pension Trust for reimbursement of its annual CalPERS Unfunded Liability payment. Reimbursements are expected to occur quarterly.
- 4) Quarterly interest was received from its pooled investment in LAIF.

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Cash disbursements for the current month are shown in the Check Register (Appendix A). Please note that the report is a system-generated report that alphabetizes the warrants by vendor name and details the breakdown by general ledger account code of each check payment. The general ledger account codes are included underneath each blue-highlighted row along with the allocated payment amount. The general ledger account code drives the nature of the check payment being made out to each listed vendor.

- All general ledger account codes that start with “99” are considered either capital improvement or fixed asset purchases.
- All “9999978” general ledger account codes are disbursements for the Lateral Replacement Grant Program and “1200029” codes are disbursements for the Lateral Replacement Loan Program.
- All general ledger accounts that start with a “6” are expenditure accounts. All other accounts are liability accounts which the District collects proceeds on behalf of another authority and pays out on that entity’s behalf. These payments are not expenditures for the District.

With regards to the funds transfer between cash accounts, the District redeemed \$2,000,000 from its LAIF portfolio for ongoing operating needs as previously discussed.

Investment Fair Value Note: The District is tracking the performance of its investment portfolio in relation to current market forces. Both investments in the external investment pools at the State of California LAIF and CalPERS Pension Trust (CEPPT) are experiencing unrealized losses. The primary driver of this impact is from downward trends noted in both fixed income and public equity investment prices in large part from the US Federal Reserve’s actions to maintain price stability. The majority investment type within the pooled portfolios are fixed income investments. So, the valuation of these investments are adversely affected by increases in market yields, especially at the velocity of which the US Federal Reserve has been influencing the benchmark federal funds rate. For the portfolio allocation in public equities within the pension trust, valuations for public equities are driven by corporate profit expectations. Over the first fiscal quarter, expectations on corporate profits were negative given the high inflation and supply-chain issues still occurring within the global economy. The District recognizes that the LAIF portfolio is deemed to be secure given the State of California’s guarantee of deposits, and the CEPPT is a long-term investment that will fluctuate in value. So as a result of the current market movements, the District is closely monitoring for changes in interest rates and economic forces for ongoing investment valuation assessment.

Projected Cash Flow Model: The District prepares a projected cash flow model for monitoring its operations and capital activity. The projection is summarized on a quarterly basis with month-to-month detail. The month-to-month detail is a combination of both the actual activity recorded as well as the projected activity as expressed within the District’s Adopted Budget.

Please refer to Table 6 on the following page for the projected cash flow model.



ROSS VALLEY SANITARY DISTRICT

MONTHLY FINANCIAL REPORT – OCTOBER 31, 2022

Table 6 – Projected Cash Flow Model

	Q1 FY23 Actual	10/31/2022 Actual	11/30/2022 Projected	12/31/2022 Projected	Q2 FY23 Projected	Q3 FY23 Projected	Q4 FY23 Projected	Total FY23 Projected
CASH INFLOWS								
Sewer Service Charges	294,970	51,278	-	14,262,600	14,313,878	-	11,669,400	26,278,248
Property Tax Proceeds	183,749	129,067	-	5,261,300	5,390,367	-	4,304,700	9,878,816
Permits & Inspections	47,696	19,503	13,333	13,333	46,170	40,000	40,000	173,866
Capacity Charges	56,861	12,720	15,833	15,833	44,387	47,500	47,500	196,248
Lease Proceeds	95,052	29,862	35,583	35,583	101,029	106,750	106,750	409,581
Investment Income	40,654	52,463	46,750	46,750	145,963	140,250	140,250	467,117
Lateral Loan Repayments	589	-	-	55,000	55,000	-	45,000	100,589
Debt Issuance Proceeds	1,609,074	-	-	-	-	-	-	1,609,074
Sale of Investment Proceeds	-	170,400	-	-	170,400	-	-	170,400
Miscellaneous Proceeds	88,335	10,229	-	-	10,229	-	-	98,564
Total Cash Inflows	2,416,981	475,522	111,500	19,690,400	20,277,422	334,500	16,353,600	39,382,502
CASH OUTFLOWS								
JPA Treatment & Debt Service	3,669,256	(19,165)	-	-	(19,165)	1,936,200	1,567,500	7,153,791
Salaries & Benefits	2,413,024	512,147	666,583	666,583	1,845,314	1,999,750	1,999,750	8,257,838
Vendors for Goods & Services	969,574	857,942	376,667	376,667	1,611,275	1,130,000	1,130,000	4,840,849
Capital Expenditures	1,207,334	60,071	1,011,250	1,011,250	2,082,571	3,033,750	3,033,750	9,357,405
Lateral Grants Issued	69,500	37,500	33,333	33,333	104,167	100,000	100,000	373,667
Lateral Loans Issued	82,973	-	16,667	16,667	33,333	50,000	50,000	216,306
Purchase of Investments	-	-	-	-	-	-	-	-
Debt Service Paid	1,573,047	774,750	-	-	774,750	3,933,047	364,750	6,645,594
Total Cash Outflows	9,984,707	2,223,245	2,104,500	2,104,500	6,432,245	12,182,747	8,245,750	36,845,449
Total Net Change in Cash	(7,567,727)	(1,747,723)	(1,993,000)	17,585,900	13,845,177	(11,848,247)	8,107,850	2,537,053
Beginning Cash Balance	24,479,780	16,912,053	15,164,330	13,171,330	16,912,053	30,757,230	18,908,984	24,479,780
Ending Cash Balance	16,912,053	15,164,330	13,171,330	30,757,230	30,757,230	18,908,984	27,016,834	27,016,834

Note: The above table displays cash flow activity on an accrual basis of accounting for all cash and cash equivalents. Therefore, cash flows presented here may or may not coincide with cash activity recorded within the bank accounts previously presented. This presentation difference is normal when considering the difference when activity is recognized as disclosed in the beginning of the report. Change from prior months were the removal of the CalPERS Trust as that asset is an investment.

Ross Valley Sanitary District
Check Detail
October 2022

APPENDIX A

	Date	Name	Memo	Account	Paid Amount
1	10/25/2022	A.F.S.C.M.E. - AFSCME	Union Dues Oct 2022	0100001 · Cash-Bank of Marin	
	10/21/2022		Union Dues Oct 2022	1900035 · Union Dues Payable	(1,075.00)
TOTAL					(1,075.00)
2	10/12/2022	Accurate Forklift	Forklift Repair	0100001 · Cash-Bank of Marin	
	09/30/2022		Forklift Repair	6114255 · Equipment Repair - Line Repair	(709.33)
TOTAL					(709.33)
3	10/26/2022	Accurate Forklift	Hyundai Forklift Rental 10/06/22 - 11/02/22	0100001 · Cash-Bank of Marin	
	10/12/2022		Hyundai Forklift Rental 10/06/22 - 11/02/22	6114252 · Equipment Rental - Line Repair	(1,736.56)
TOTAL					(1,736.56)
4	10/26/2022	Airgas USA, LLC	Cylinder Acetylene, Argon; Rental; Sept 2022	0100001 · Cash-Bank of Marin	
	09/30/2022		Cylinder Acetylene, Argon; Rental; Sept 2022	6111252 · Equipment Rental - Pumps	(95.00)
TOTAL					(95.00)
5	10/21/2022	American Fidelity Assurance	Supplemental Insurance Oct 2022	0100001 · Cash-Bank of Marin	
	10/21/2022		Supplemental Insurance Oct 2022	1900039 · Supplemental Insurance Payable	(1,551.46)
TOTAL					(1,551.46)
6	10/07/2022	American Fidelity Flex	Flex Account EE Deductions- 10/07/2022	0100001 · Cash-Bank of Marin	
	10/07/2022		Flex Account EE Deductions- 10/07/2022	1900040 · Flexible Spending - Section 125	(700.91)
TOTAL					(700.91)
7	10/21/2022	American Fidelity Flex	Flex Account EE Deductions- 10/21/2022	0100001 · Cash-Bank of Marin	
	10/21/2022		Flex Account EE Deductions- 10/21/2022	1900040 · Flexible Spending - Section 125	(784.24)
TOTAL					(784.24)
8	10/25/2022	Andersen Place, A Joint Venture	Rent Units K & L; November 2022	0100001 · Cash-Bank of Marin	
	11/01/2022		Rent Units K & L; November 2022	6112200 · Facilities - Rent - Ops & Maint	(4,248.00)
TOTAL					(4,248.00)
9	10/12/2022	Ardurra	Public Outreach; August 2022	0100001 · Cash-Bank of Marin	
	09/15/2022		Public Outreach; August 2022	6155431 · Public Outreach - Comm Outreach	(17,050.76)
TOTAL					(17,050.76)
10	10/26/2022	Ardurra	Public Outreach; Sept 2022	0100001 · Cash-Bank of Marin	
	11/01/2022		Public Outreach; Sept 2022	6155431 · Public Outreach - Comm Outreach	(17,235.76)
TOTAL					(17,235.76)
11	10/12/2022	Aries Industries Inc.	PG-9 Cable Gland x2 - CCTV	0100001 · Cash-Bank of Marin	
	10/03/2022		PG-9 Cable Gland x2 - CCTV	6126250 · Materials & Parts - CCTV	(422.16)
TOTAL					(422.16)
12	10/25/2022	AT&T CalNet - ATT - Admin		0100001 · Cash-Bank of Marin	
	10/13/2022		BAN -2710; 09/13/22 - 10/12/22	6112206 · Utilities-Tel/Int.- Ops & Maint	(110.93)
	10/13/2022		BAN -2720; 09/13/22 - 10/12/22	6112205 · Utilities - Ops & Maint	(1,165.88)
TOTAL					(1,276.81)
13	10/19/2022	AT&T Security Alarm Line	Acct #4154564458400; 10/04/22 - 11/03/22	0100001 · Cash-Bank of Marin	

Ross Valley Sanitary District
Check Detail
October 2022

	Date	Name	Memo	Account	Paid Amount
	10/04/2022		Acct #4154564458400; 10/04/22 - 11/03/22	6112205 · Utilities - Ops & Maint	(202.26)
TOTAL					(202.26)
14	10/13/2022	Barbier Security Group	Security Patrol Service; Sept 2022 - Kerner	0100001 · Cash-Bank of Marin	
	09/30/2022		Security Patrol Service; Sept 2022 - Kerner	6112209 · Facilities - Maintenance - Ops	(489.25)
TOTAL					(489.25)
15	10/13/2022	Bay Area Air Quality Mgmt Dist - BAAQMD	App # 31643; Emergency Portable Generator Permit Remaining Amount	0100001 · Cash-Bank of Marin	
	09/23/2022		App # 31643; Emergency Portable Generator Permit Remaining Amount	6112341 · Permits - Ops & Maint	(2,272.00)
			Echeck Processing Fee	6145436 · Bank Fees - Admin	(1.00)
TOTAL					(2,273.00)
16	10/19/2022	Bay Area Air Quality Mgmt Dist - BAAQMD	T131290; # 17960 PS10 E Sir Francis Drake;12/1/22 -12/1/23	0100001 · Cash-Bank of Marin	
	10/02/2022		T131290; # 17960 PS10 E Sir Francis Drake;12/1/22 -12/1/23; Renewal 663597	6112341 · Permits - Ops & Maint	(498.00)
TOTAL					(498.00)
17	10/12/2022	Bay Area Barricade Service - BABS	Message Board	0100001 · Cash-Bank of Marin	
	09/23/2022		Message Board	9999935 · Equipment Purchased - Capital	(17,069.10)
TOTAL					(17,069.10)
18	10/12/2022	BrightView Landscape Services, Inc.		0100001 · Cash-Bank of Marin	
	10/01/2022		1111 Andersen; Landscape, Maintenance; Oct 2022	6140209- Facilities 1111 Anders	(1,144.00)
	10/01/2022		Cust# 21806492; Landscape, Maintenance; Oct 2022	6112209 · Facilities - Maintenance - Ops	(1,055.76)
TOTAL					(2,199.76)
19	10/26/2022	California Special Districts Assoc. CSDA	CSDA Mem ID#2668 Renewal 2023	0100001 · Cash-Bank of Marin	
	10/01/2022		CSDA Mem ID#2668 Renewal 2023	6145340 · Membership Dues/Certifications	(8,810.00)
TOTAL					(8,810.00)
20	10/12/2022	California State Disbursement Unit	CASE ID#200000001044010; Garnishment 10/07/2022	0100001 · Cash-Bank of Marin	
	10/07/2022		CASE ID#200000001044010; Garnishment 10/07/2022	1900036 · Garnishment Payable	(276.92)
TOTAL					(276.92)
21	10/25/2022	California State Disbursement Unit	CASE ID#200000001044010; Garnishment 10/21/2022	0100001 · Cash-Bank of Marin	
	10/21/2022		CASE ID#200000001044010; Garnishment 10/21/2022	1900036 · Garnishment Payable	(276.92)
TOTAL					(276.92)
22	10/21/2022	CalPERS - Health	Health Premiums for Nov 2022	0100001 · Cash-Bank of Marin	
	11/01/2022		Health Premiums for Nov 2022	6011106 · Insurance-Medical/Dental Pumps	(6,170.84)
			Health Premiums for Nov 2022	6012106 · Insurance-Med/Dent - Line Mgmt	(4,456.72)
			Health Premiums for Nov 2022	6013106 · Insurance-Medical/Dental-Maint	(12,684.50)
			Health Premiums for Nov 2022	6014106 · Insurance-Medical/Dental-Repair	(9,599.08)
			Health Premiums for Nov 2022	6025106 · Insurance-Medical/Dental-Eng	(4,799.54)
			Health Premiums for Nov 2022	6026106 · Insurance-Medical/Dental-CCTV	(5,656.60)
			Health Premiums for Nov 2022	6035106 · Insurance-Medical/Dental-Insp	(4,456.72)
			Health Premiums for Nov 2022	6045106 · Insurance-Medical/Dental-Admin	(9,670.21)
			Health Premiums for Nov 2022	6047106 · Ins - Medical/Dental-Ret Admin	(1,639.00)
			Health Premiums for Nov 2022	6145436 · Bank Fees - Admin	(223.90)
TOTAL					(59,357.11)
23	10/07/2022	CalPERS - Retirement	Retirement Contributions for Paydate: 10/07/2022	0100001 · Cash-Bank of Marin	
	10/07/2022		Retirement Contributions for Paydate: 10/07/2022	1900031 · Retirement Plan Payable Calpers	(14,131.19)
			Retirement Contributions for Paydate: 10/07/2022	6011105 · Employer Retirement - Pumps	(2,159.57)

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Date	Name	Memo	Account	Paid Amount
		Retirement Contributions for Paydate: 10/07/2022	6012105 · Employer Retirement - Line Mgmt	(1,728.77)
		Retirement Contributions for Paydate: 10/07/2022	6013105 · Employer Retirement - Line Main	(4,499.41)
		Retirement Contributions for Paydate: 10/07/2022	6014105 · Employer Retire - Line Repair	(2,761.21)
		Retirement Contributions for Paydate: 10/07/2022	6025105 · Employer Retirement - Engineer	(950.96)
		Retirement Contributions for Paydate: 10/07/2022	6026105 · Employer Retirement - CCTV	(2,133.90)
		Retirement Contributions for Paydate: 10/07/2022	6035105 · Employer Retirement - Inspect	(1,517.16)
		Retirement Contributions for Paydate: 10/07/2022	6045105 · Employer Retirement - Admin	(4,839.71)
TOTAL				(34,721.88)
24	10/21/2022	CalPERS - Retirement	Retirement Contributions for Paydate: 10/21/2022	0100001 · Cash-Bank of Marin
	10/21/2022		Retirement Contributions for Paydate: 10/21/2022	1900031 · Retirement Plan Payable Calpers
			Retirement Contributions for Paydate: 10/21/2022	6011105 · Employer Retirement - Pumps
			Retirement Contributions for Paydate: 10/21/2022	6012105 · Employer Retirement - Line Mgmt
			Retirement Contributions for Paydate: 10/21/2022	6013105 · Employer Retirement - Line Main
			Retirement Contributions for Paydate: 10/21/2022	6014105 · Employer Retire - Line Repair
			Retirement Contributions for Paydate: 10/21/2022	6025105 · Employer Retirement - Engineer
			Retirement Contributions for Paydate: 10/21/2022	6026105 · Employer Retirement - CCTV
			Retirement Contributions for Paydate: 10/21/2022	6035105 · Employer Retirement - Inspect
			Retirement Contributions for Paydate: 10/21/2022	6045105 · Employer Retirement - Admin
TOTAL				(34,814.37)
25	10/12/2022	Carbon Activated Corporation	Activated Carbon Coal Base x715	0100001 · Cash-Bank of Marin
	09/26/2022		Activated Carbon Coal Base x715	6111250 · Materials & Parts - Pumps
TOTAL				(2,878.81)
26	10/26/2022	Central Marin Sanitation Agency CMSA	CAPACITY CHARGES July-Sept ; Q1 FY23	0100001 · Cash-Bank of Marin
	09/30/2022		CAPACITY CHARGES July-Sept ; Q1 FY23	1700030 · Connection Fees Payable CMSA
TOTAL				(80,546.76)
27	10/25/2022	Century Urban, LLC	R.E. Consulting Srvcs; Larkspur Landing; Sept 2022	0100001 · Cash-Bank of Marin
	10/10/2022		R.E. Consulting Srvcs; Larkspur Landing; Sept 2022	6155432 · Other Consultants
TOTAL				(431.26)
28	10/13/2022	Chavan & Associates, LLP	Special District Audit June 30, 2022 & PFA	0100001 · Cash-Bank of Marin
	09/22/2022		Special District Audit June 30, 2022 & PFA; FY 21/22 Audit	6155432 · Other Consultants
TOTAL				(10,250.00)
29	10/26/2022	District EE	Water Professional Staff Appreciation Banners x3	0100001 · Cash-Bank of Marin
	10/11/2022		Water Professional Staff Appreciation Banners x3	6145349 · Conferences/Train/Mtgs - Admin
TOTAL				(27.29)
30	10/12/2022	Christopher Parlette	LRGP; #23-2748; 14 Rutherfod Ave, SA	0100001 · Cash-Bank of Marin
	10/07/2022		LRGP; #23-2748; 14 Rutherfod Ave, SA	9999978 · Lateral Grant/Loan Program
TOTAL				(2,500.00)
31	10/20/2022	Cintas		0100001 · Cash-Bank of Marin
	09/21/2022		ACC#-3073; Supplies	6112260 · Office Supplies - Ops & Maint
			ACC#-3073; Uniforms	6112257 · Uniforms - Ops & Maint
	09/26/2022		ACC#03074; Supplies	6112260 · Office Supplies - Ops & Maint
			ACC#03074; Uniforms	6112257 · Uniforms - Ops & Maint
	09/28/2022		ACC#-3073; Supplies	6112260 · Office Supplies - Ops & Maint
			ACC#-3073; Uniforms	6112257 · Uniforms - Ops & Maint
	10/03/2022		ACC#03074; Supplies	6112260 · Office Supplies - Ops & Maint

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	Date	Name	Memo	Account	Paid Amount
	10/05/2022		ACC#03074; Uniforms	6112257 · Uniforms - Ops & Maint	(275.14)
			ACC#-3073; Supplies	6112260 · Office Supplies - Ops & Maint	(18.00)
	10/10/2022		ACC#-3073; Uniforms	6112257 · Uniforms - Ops & Maint	(102.09)
			ACC#03074; Supplies	6112260 · Office Supplies - Ops & Maint	(32.00)
	10/12/2022		ACC#03074; Uniforms	6112257 · Uniforms - Ops & Maint	(297.08)
			ACC#-3073; Supplies	6112260 · Office Supplies - Ops & Maint	(18.00)
	10/17/2022		ACC#-3073; Uniforms	6112257 · Uniforms - Ops & Maint	(102.09)
			ACC#03074; Supplies	6112260 · Office Supplies - Ops & Maint	(32.00)
	10/19/2022		ACC#03074; Uniforms	6112257 · Uniforms - Ops & Maint	(275.14)
			ACC#-3073; Supplies	6112260 · Office Supplies - Ops & Maint	(18.00)
			ACC#-3073; Uniforms	6112257 · Uniforms - Ops & Maint	(102.09)
TOTAL					(1,850.93)
32	10/17/2022	City of San Rafael	Building Permits - 1111 Andersen Remodel	0100001 · Cash-Bank of Marin	
	10/17/2022		Building Permits - 1111 Andersen Remodel	6114373 · Emergency Repairs - Line Repair	(45,919.48)
TOTAL					(45,919.48)
33	10/12/2022	Clean Site Services	Triple Unit Trailer Rental @ LL; 09/20/22-10/17/22	0100001 · Cash-Bank of Marin	
	09/22/2022		Triple Unit Trailer Rental @ LL; 09/20/22-10/17/22	6112209 · Facilities - Maintenance - Ops	(3,419.00)
TOTAL					(3,419.00)
34	10/12/2022	CWEA- California Water Environment Assoc.		0100001 · Cash-Bank of Marin	
	10/07/2022		District EE Membership Renewal 11/2022	6112340 · Memb Dues/Certs-Ops & Maint	(202.00)
	10/07/2022		District EE Membership Renewal 11/2022	6112340 · Memb Dues/Certs-Ops & Maint	(202.00)
	10/07/2022		District EE Membership Renewal 11/2022	6112340 · Memb Dues/Certs-Ops & Maint	(202.00)
	10/07/2022		District EE Membership Renewal 11/2022	6112340 · Memb Dues/Certs-Ops & Maint	(202.00)
TOTAL					(808.00)
35	10/04/2022	Dell Financial Services		0100001 · Cash-Bank of Marin	
	09/03/2022		# -004; PP#1&2/36; 08/01/22-09/30/22	6145266 · Office Equipment -Rental-Admin	(2,248.50)
	09/03/2022		#-003; PP#7/36; 09/01/22-09/30/22	6145266 · Office Equipment -Rental-Admin	(1,316.78)
	09/03/2022		# -002; PP#23/36; 09/01/22-09/30/22	6145266 · Office Equipment -Rental-Admin	(573.18)
TOTAL					(4,138.46)
36	10/21/2022	Delta Dental	Dental Group Insurance Bill Nov 2022	0100001 · Cash-Bank of Marin	
	11/01/2022		Dental Group Insurance Bill Nov 2022	6011106 · Insurance-Medical/Dental Pumps	(656.64)
			Dental Group Insurance Bill Nov 2022	6012106 · Insurance-Med/Dent - Line Mgmt	(328.32)
			Dental Group Insurance Bill Nov 2022	6013106 · Insurance-Medical/Dental-Maint	(1,050.68)
			Dental Group Insurance Bill Nov 2022	6014106 · Insurance-Medical/Dental-Repair	(820.80)
			Dental Group Insurance Bill Nov 2022	6025106 · Insurance-Medical/Dental-Eng	(295.60)
			Dental Group Insurance Bill Nov 2022	6026106 · Insurance-Medical/Dental-CCTV	(459.76)
			Dental Group Insurance Bill Nov 2022	6035106 · Insurance-Medical/Dental-Insp	(328.32)
			Dental Group Insurance Bill Nov 2022	6045106 · Insurance-Medical/Dental-Admin	(853.80)
TOTAL					(4,793.92)
37	10/21/2022	District Retiree (x2)	Enhanced Retiree Medical Plan District Contribution Oct 2022	0100001 · Cash-Bank of Marin	
	10/21/2022		Enhanced Retiree Medical Plan District Contribution Oct 2022	6047106 · Ins - Medical/Dental-Ret Admin	(1,104.46)
TOTAL					(1,104.46)
38	10/12/2022	Diego Truck Repair, Inc.	BIT Inspection, Exhaust Rain Cap Repair - CB01	0100001 · Cash-Bank of Marin	
	09/28/2022		BIT Inspection, Exhaust Rain Cap Repair - CB01	6112336 · Vehicle - Repair - Ops & Maint.	(473.79)
TOTAL					(473.79)

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	Date	Name	Memo	Account	Paid Amount
39	10/04/2022	DirectLine	Call Service; Oct 2022	0100001 · Cash-Bank of Marin	
	10/01/2022		Call Service; Oct 2022	6112206 · Utilities-Tel/Int.- Ops & Maint	(579.00)
TOTAL					(579.00)
40	10/25/2022	DNG Enterprises, DBA Napa Auto Parts		0100001 · Cash-Bank of Marin	
	09/23/2022		Wire for Portable Generator - LMC	6113253 · Tools - Line Maint	(55.10)
	10/03/2022		Running Lamp x1, Circuit Breaker x2 - LMC	6113250 · Materials & Parts - Line Maint	(35.31)
	10/04/2022		Truflex Vbelt x2 - PS	6111250 · Materials & Parts - Pumps	(29.91)
	10/05/2022		Floor Dry x2 - PS	6111250 · Materials & Parts - Pumps	(18.22)
TOTAL					(138.54)
41	10/26/2022	Downey Brand LLP	Services Rendered thru 09/30/22	0100001 · Cash-Bank of Marin	
	10/13/2022		Services Rendered thru 09/30/22	6157411 · Legal - General - Legal	(4,636.00)
TOTAL					(4,636.00)
42	10/12/2022	Elizabeth Singleton	LRGP; #23-2743; 205 Tunstead Ave, SA	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2743; 205 Tunstead Ave, SA	9999978 · Lateral Grant/Loan Program	(1,500.00)
TOTAL					(1,500.00)
43	10/07/2022	Employment Development Dept. EDD	State Income Tax- EDD no. 93200905 10/07/2022	0100001 · Cash-Bank of Marin	
	10/07/2022		State Income Tax- EDD no. 93200905 10/07/2022	1900030 · Payroll Taxes Payable	(9,796.21)
TOTAL					(9,796.21)
44	10/21/2022	Employment Development Dept. EDD	State Income Tax- EDD no. 93200905 10/21/2022	0100001 · Cash-Bank of Marin	
	10/21/2022		State Income Tax- EDD no. 93200905 10/21/2022	1900030 · Payroll Taxes Payable	(10,108.13)
TOTAL					(10,108.13)
45	10/25/2022	Enterprise Fleet Management	Cust #471680 Unit 23PL7C, 25XPJW; Lease 10/01/22 - 10/31/22 - UV03, UT06, PT07, UT01, UT07	0100001 · Cash-Bank of Marin	
	10/05/2022		Cust #471680 Unit 23PL7C, 25XPJW; Lease 10/01/22 - 10/31/22 - UV03, UT06, PT07, UT01, UT07	6112337 · Vehicle - Lease - Ops & Maint	(20,955.52)
TOTAL					(20,955.52)
46	10/25/2022	Fastenal		0100001 · Cash-Bank of Marin	
	09/30/2022		Vending Machine; September 2022	6112256 · Safety Equip & Gear - Line Mgt	(1,016.34)
	10/03/2022		Program Fee 10/2022 - 09/2023; Vending Machine	6112256 · Safety Equip & Gear - Line Mgt	(300.00)
TOTAL					(1,316.34)
47	10/12/2022	Fowler Electric	Preventative Maintenance - PS 10,12,13,15	0100001 · Cash-Bank of Marin	
	10/03/2022		Preventative Maintenance - PS 10,12,13,15	6111255 · Equipment Repair - Pumps	(9,600.00)
TOTAL					(9,600.00)
48	10/12/2022	Frank & Elizabeth Anderson	LRGP; #23-2741; 238 Olema Rd, FX	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2741; 238 Olema Rd, FX	9999978 · Lateral Grant/Loan Program	(1,500.00)
TOTAL					(1,500.00)
49	10/12/2022	Golden State Lumber		0100001 · Cash-Bank of Marin	
	09/19/2022		2x8 Treated Wood	6114250 · Materials Parts Concrete & Pav	(43.89)
	09/27/2022		2x12 Treated Wood	6114250 · Materials Parts Concrete & Pav	(52.54)
TOTAL					(96.43)
50	10/28/2022	Goldstreet Design	YouTube Advertising; Oct 2022	0100001 · Cash-Bank of Marin	
	10/01/2022		YouTube Advertising; Oct 2022	6155431 · Public Outreach - Comm Outreach	(500.00)

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	Date	Name	Memo	Account	Paid Amount
TOTAL					(500.00)
51	10/21/2022	Halcyon Behavioral, LLC	EAP- Services- Oct 2022 (x32)	0100001 · Cash-Bank of Marin	
	10/07/2022		EAP- Services- Oct 2022 (x32)	6045108 · Insurance - Other - Admin	(130.24)
TOTAL					(130.24)
52	10/26/2022	Harris & Associates, Inc.		0100001 · Cash-Bank of Marin	
	10/07/2022		Winship Bridge Sewer; -946; 08/28/22-10/01/22	9999946 · Winship Bridge Sewer Relocation	(4,097.50)
	10/07/2022		FY 22/23 GSI; -953; 08/28/22-10/01/22	9999953 · FY 2022/23 Gravity Sewer Improv	(1,950.00)
	10/07/2022		SD-Woodland Gravity Sewer; -956; 08/28/22-10/01/22	9999956 · SD-Woodland Gravity Sewer	(11,415.00)
TOTAL					(17,462.50)
53	10/12/2022	HDR Engineering	TO 1-5 IAMP; -982; 08/28/22-09/24/22	0100001 · Cash-Bank of Marin	
	10/06/2022		TO 1-5 IAMP; -982; 08/28/22-09/24/22	9999982 · IAMP Program Support/Update	(1,669.84)
TOTAL					(1,669.84)
54	10/12/2022	Inland Business Systems	Copies/Usage #15/60 08/26/22 - 09/25/22	0100001 · Cash-Bank of Marin	
	09/21/2022		Copies/Usage #15/60 08/26/22 - 09/25/22	6145260 · Office Supplies - Admin	(189.95)
TOTAL					(189.95)
55	10/07/2022	Internal Revenue Service IRS	Fed Income & FICA Taxes 10/07/2022	0100001 · Cash-Bank of Marin	
	10/07/2022		Fed Income & FICA Taxes 10/07/2022	24000 · Payroll Liabilities	(49,092.02)
TOTAL					(49,092.02)
56	10/21/2022	Internal Revenue Service IRS	Fed Income & FICA Taxes 10/21/2022	0100001 · Cash-Bank of Marin	
	10/21/2022		Fed Income & FICA Taxes 10/21/2022	24000 · Payroll Liabilities	(49,293.96)
TOTAL					(49,293.96)
57	10/12/2022	IT Hub		0100001 · Cash-Bank of Marin	
	09/30/2022		Keyboard; District EE	6145260 · Office Supplies - Admin	(43.59)
	10/06/2022		Managed Services; 09/01/22 - 09/30/22	6156469 · Information Technology	(5,775.00)
TOTAL					(5,818.59)
58	10/25/2022	J W Mobile JW		0100001 · Cash-Bank of Marin	
	10/06/2022		PM Service - JT04	6112336 · Vehicle - Repair - Ops & Maint.	(1,241.45)
	10/11/2022		Oil Change - TV02	6112336 · Vehicle - Repair - Ops & Maint.	(493.65)
TOTAL					(1,735.10)
59	10/12/2022	Jack Doheny Company	Cable Connector - CCTV	0100001 · Cash-Bank of Marin	
	08/22/2022		Cable Connector - CCTV	6126250 · Materials & Parts - CCTV	(32.44)
TOTAL					(32.44)
60	10/26/2022	Jack Doheny Company	Camera Equipment - CCTV	0100001 · Cash-Bank of Marin	
	10/06/2022		Camera Equipment - CCTV	6126250 · Materials & Parts - CCTV	(608.60)
TOTAL					(608.60)
61	10/12/2022	Jackson's Hardware		0100001 · Cash-Bank of Marin	
	09/20/2022		Boots; District EE	6014109 · Boot Allowance - Line Repair	(32.68)
	09/20/2022		Boots; District EE	6014109 · Boot Allowance - Line Repair	(250.67)
	09/20/2022		Nitrile Gloves x14	6114250 · Materials Parts Concrete & Pav	(106.67)
	09/27/2022		Engineering Tape x2	6126253 · Tools - CCTV	(32.59)
TOTAL					(422.61)

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	Date	Name	Memo	Account	Paid Amount
62	10/25/2022	Jackson's Hardware		0100001 · Cash-Bank of Marin	
	10/07/2022		Vinyl Tubing x20 - LMC	6113250 · Materials & Parts - Line Maint	(38.35)
	10/10/2022		Bungee Cord x2 - PS	6111250 · Materials & Parts - Pumps	(8.63)
	10/13/2022		Cutting Edge Saw x1, Replacement Blade x1, Rebar Bender x1 - LRC	6114253 · Tools - Line Repair	(2,769.45)
	10/18/2022		Rodent Repellant x2	6126250 · Materials & Parts - CCTV	(37.07)
TOTAL					(2,853.50)
63	10/12/2022	Jacob Kaufman	LRGP; #23-2744; 1009 San Anselmo Ave, SA	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2744; 1009 San Anselmo Ave, SA	9999978 · Lateral Grant/Loan Program	(1,500.00)
TOTAL					(1,500.00)
64	10/12/2022	District EE		0100001 · Cash-Bank of Marin	
	09/21/2022		Reimburse for CDL License Renewal - District EE	6112340 · Memb Dues/Certs-Ops & Maint	(50.00)
	09/29/2022		DOT Physical Reimbursement 09/28/22	6112340 · Memb Dues/Certs-Ops & Maint	(115.00)
TOTAL					(165.00)
65	10/26/2022	District EE	CWEA Testing Fee G4 Reimbursement	0100001 · Cash-Bank of Marin	
	10/19/2022		CWEA Testing Fee G4 Reimbursement	6112340 · Memb Dues/Certs-Ops & Maint	(230.00)
TOTAL					(230.00)
66	10/26/2022	Jill Barnes Consulting		0100001 · Cash-Bank of Marin	
	10/04/2022		Winship Bridge TO#8; 09/01/22-09/30/22	9999946 · Winship Bridge Sewer Relocation	(2,961.58)
			Nokomis Bridge TO#8; 09/01/22-09/30/22	9999952 · Nokomis Bridge Sewer Relocation	(987.18)
	10/04/2022		GSIP 23/24 TO#13; 09/01/22-09/30/22	9999955 · FY 23/24 GSIP	(5,880.00)
TOTAL					(9,828.76)
67	10/12/2022	JNG Pipeline		0100001 · Cash-Bank of Marin	
	09/10/2022		New Manhole; 639 Magnolia Ave, LS	9999917 · Capitalized Repairs-Contractor	(15,480.00)
	09/10/2022		New Manhole; 50 Bella Vista Dr, SA	9999917 · Capitalized Repairs-Contractor	(13,300.00)
TOTAL					(28,780.00)
68	10/12/2022	Joshua Goldberg & Jane Osterman	LRGP; #23-2735; 25 Bridge Rd, LS	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2735; 25 Bridge Rd, LS	9999978 · Lateral Grant/Loan Program	(2,500.00)
TOTAL					(2,500.00)
69	10/12/2022	Kevin Donahue & Wendelyn Sylvia	LRGP; #23-2736; 40 Cordone Dr, SA	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2736; 40 Cordone Dr, SA	9999978 · Lateral Grant/Loan Program	(2,500.00)
TOTAL					(2,500.00)
70	10/26/2022	Kirby Constructions Company, Inc.		0100001 · Cash-Bank of Marin	
	08/31/2022		1111 Andersen Building Remodel PP#4 Aug 2022	9999901 · Andersen Building Improvements	(95,044.64)
	09/30/2022		1111 Andersen Building Remodel PP#6 Sept 2022	9999901 · Andersen Building Improvements	(192,873.30)
TOTAL					(287,917.94)
71	10/12/2022	Knock 'Em Out Pest		0100001 · Cash-Bank of Marin	
	09/07/2022		Monthly Pest Control - Larkspur	6112209 · Facilities - Maintenance - Ops	(69.00)
	09/29/2022		Monthly Pest Control - Kerner	6112209 · Facilities - Maintenance - Ops	(82.00)
	10/05/2022		Monthly Pest Control - Larkspur	6112209 · Facilities - Maintenance - Ops	(69.00)
TOTAL					(220.00)
72	10/12/2022	Lawrence & Kathryn Lococo Trust	LRGP; #23-2749; 17 Mountain View Ave, SA	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2749; 17 Mountain View Ave, SA	9999978 · Lateral Grant/Loan Program	(2,500.00)
TOTAL					(2,500.00)

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	Date	Name	Memo	Account	Paid Amount
73	10/12/2022	Louis & Jolyne Liberati	LRGP; #23-2742; 141 Magnolia Ave, LS	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2742; 141 Magnolia Ave, LS	9999978 · Lateral Grant/Loan Program	(2,500.00)
TOTAL					(2,500.00)
74	10/13/2022	Marin County Tax Collector / LAFCO		0100001 · Cash-Bank of Marin	
	10/08/2022		Parcel# 018-180-63 Taxes for July 1, 2022 to June 30, 2023	6140401 · Property Taxes - 1111 Andersen	(84,681.07)
	10/08/2022		Parcel# 009-131-03 Taxes for July 1, 2022 to June 30, 2023	6145401 · Property Taxes - Admin	(12,874.31)
TOTAL					(97,555.38)
75	10/24/2022	Marin Resource Recovery		0100001 · Cash-Bank of Marin	
	09/07/2022		Acct.#--7987; TKTs# 1871530	6114250 · Materials Parts Concrete & Pav	(350.00)
	09/14/2022		Acct.#--7987; TKTs# 1872527	6114250 · Materials Parts Concrete & Pav	(350.00)
	09/30/2022		Acct.#--7987; TKTs# 1878236	6114250 · Materials Parts Concrete & Pav	(500.00)
TOTAL					(1,200.00)
76	10/24/2022	Marin Sanitary Service		0100001 · Cash-Bank of Marin	
	10/03/2022		Acct.# -301233; Landfill Cart, Recycling - Kerner	6112205 · Utilities - Ops & Maint	(263.24)
	10/03/2022		Acct.# -298760; Landfill Bin, Recycling - LL	6112205 · Utilities - Ops & Maint	(926.67)
TOTAL					(1,189.91)
77	10/12/2022	Martin Bonfilio & Rachael Henderson	LRGP; #23-2747; 37 Willow Ave, FX	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2747; 37 Willow Ave, FX	9999978 · Lateral Grant/Loan Program	(1,500.00)
TOTAL					(1,500.00)
78	10/26/2022	District EE	Wellness Program Reimb for FY 22/23	0100001 · Cash-Bank of Marin	
	10/17/2022		Wellness Program Reimb for FY 22/23	6013110 · Employee Fitness - Line Maint	(500.00)
TOTAL					(500.00)
79	10/12/2022	MCC Building Maintenance, LLC	Maintenance; Kerner, PS, Yard; Oct 2022	0100001 · Cash-Bank of Marin	
	10/08/2022		Maintenance; Kerner, PS, Yard; Oct 2022	6112209 · Facilities - Maintenance - Ops	(1,990.00)
TOTAL					(1,990.00)
80	10/12/2022	Mennucci 2013 Family Trust	LRGP; #23-2752; 34 Cordone Dr, SA	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2752; 34 Cordone Dr, SA	9999978 · Lateral Grant/Loan Program	(2,500.00)
TOTAL					(2,500.00)
81	10/12/2022	Michael & Monica Hill	LRGP; #23-2739; 50 Almenar Dr, GB	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2739; 50 Almenar Dr, GB	9999978 · Lateral Grant/Loan Program	(2,500.00)
TOTAL					(2,500.00)
82	10/07/2022	Mission Square-457	457 Plan PPT 303656 EE & ER Contribution - 10/07/2022	0100001 · Cash-Bank of Marin	
	10/07/2022		457 Plan PPT 303656 EE & ER Contribution - 10/07/2022	1900034 · ICMA 457 Retirement Plan	(7,769.11)
TOTAL					(7,769.11)
83	10/21/2022	Mission Square-457	457 Plan PPT 303656 EE & ER Contribution - 10/21/2022	0100001 · Cash-Bank of Marin	
	10/21/2022		457 Plan PPT 303656 EE & ER Contribution - 10/21/2022	1900034 · ICMA 457 Retirement Plan	(7,587.52)
TOTAL					(7,587.52)
84	10/07/2022	MMWD Marin Municipal Water Dist. -Vendor		0100001 · Cash-Bank of Marin	
	09/16/2022		#147168; 07/14/22 - 09/13/22	6112205 · Utilities - Ops & Maint	(726.17)
	09/20/2022		#307591; 07/15/22 - 09/15/22	6112205 · Utilities - Ops & Maint	(207.05)
TOTAL					(933.22)

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85	10/21/2022	Mutual of Omaha MOO	Life Insurance - Acct. G000B23M Nov 2022	0100001 · Cash-Bank of Marin	
	10/21/2022		Life Insurance - Acct. G000B23M Nov 2022	6011108 · Insurance - Other - Pumps	(273.31)
			Life Insurance - Acct. G000B23M Nov 2022	6012108 · Insurance - Other - Line Mgmt	(172.79)
			Life Insurance - Acct. G000B23M Nov 2022	6013108 · Insurance - Other - Line Maint	(449.83)
			Life Insurance - Acct. G000B23M Nov 2022	6014108 · Insurance - Other - Line Repair	(369.02)
			Life Insurance - Acct. G000B23M Nov 2022	6025108 · Insurance - Other - Engineering	(227.77)
			Life Insurance - Acct. G000B23M Nov 2022	6026108 · Insurance - Other - CCTV	(264.77)
			Life Insurance - Acct. G000B23M Nov 2022	6035108 · Insurance - Other - Inspection	(148.38)
			Life Insurance - Acct. G000B23M Nov 2022	6045108 · Insurance - Other - Admin	(507.83)
	TOTAL				(2,413.70)
86	10/04/2022	National Construction Rentals		0100001 · Cash-Bank of Marin	
	07/21/2022		Cust.No.C201034; 07/23/22 - 08/19/22; Fence, etc. - LL	6112209 · Facilities - Maintenance - Ops	(1,141.70)
	08/18/2022		Cust.No.C201034; 08/20/22 - 09/16/22; Fence, etc. - LL	6112209 · Facilities - Maintenance - Ops	(1,141.70)
	TOTAL				(2,283.40)
87	10/12/2022	NBS Local Government Solutions	ROSSVALLEY.TAXRO 10/01/22 - 12/31/22 Q2 FY 22/23	0100001 · Cash-Bank of Marin	
	09/20/2022		ROSSVALLEY.TAXRO 10/01/22 - 12/31/22 Q2 FY 22/23 (Fee & Expenses)	6155432 · Other Consultants	(6,204.60)
			D-FAST online Fee 10/01/22 - 12/31/22 Q2 FY 22/23	6145300 · Software & Maintenance - Admin	(487.50)
	TOTAL				(6,692.10)
88	10/12/2022	Nelson Connects		0100001 · Cash-Bank of Marin	
	09/29/2022		Week Ending 09/11/22 - Temp EE	6045113 · Temporary Help - Admin	(2,056.87)
	10/06/2022		Week Ending 10/02/22 - Temp EE	6045113 · Temporary Help - Admin	(1,269.03)
	TOTAL				(3,325.90)
89	10/26/2022	Nelson Connects		0100001 · Cash-Bank of Marin	
	10/13/2022		Week Ending 10/09/22 - Temp EE	6045113 · Temporary Help - Admin	(966.88)
	10/20/2022		Week Ending 10/16/22 - Temp EE	6045113 · Temporary Help - Admin	(1,450.32)
	TOTAL				(2,417.20)
90	10/25/2022	Nerviani Paving Inc.	Asphalt Restoration @ 114 Santa Cruz, SA	0100001 · Cash-Bank of Marin	
	10/04/2022		Asphalt Restoration @ 114 Santa Cruz, SA	6114250 · Materials Parts Concrete & Pav	(5,675.00)
	TOTAL				(5,675.00)
91	10/25/2022	Nute Engineering Inc.		0100001 · Cash-Bank of Marin	
	10/10/2022		LS 20, 31, 32 Improvements; 09/01/22-09/30/22	9911907 · LS 20 Larkspur Landing A Improv	(7,630.00)
	10/10/2022		Pump Stations 14,24,25 -906; 09/01/22-09/30/22	9911906 · PS 14, 24, & 25 PS Improvement	(1,333.00)
	TOTAL				(8,963.00)
92	10/25/2022	Nute Engineering Inc.	Eng.Services 9/1/22-9/30/22; On Call Services	0100001 · Cash-Bank of Marin	
	10/10/2022		Eng.Services 9/1/22-9/30/22; On Call Services	6155432 · Other Consultants	(1,793.50)
	TOTAL				(1,793.50)
93	10/12/2022	NV5, Inc.	TO#6 FY21/22; Services thru 07/31/22	0100001 · Cash-Bank of Marin	
	10/05/2022		TO#6 FY21/22; Services thru 07/31/22	6155431 · Public Outreach - Comm Outreach	(4,905.50)
	TOTAL				(4,905.50)
94	10/12/2022	Owen Equipment	VacCon Oil Change - LMC	0100001 · Cash-Bank of Marin	
	09/22/2022		VacCon Repair - LMC	6112336 · Vehicle - Repair - Ops & Maint.	(1,803.13)
	TOTAL				(1,803.13)

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	Date	Name	Memo	Account	Paid Amount
95	10/26/2022	Pac Machine	Generator Rental 09/13/22-10/10/22	0100001 · Cash-Bank of Marin	
	10/06/2022		Generator Rental 09/13/22-10/10/22	6111252 · Equipment Rental - Pumps	(1,868.40)
TOTAL					(1,868.40)
96	10/26/2022	Pape Machinery	Service/Labor/Travel - HE02	0100001 · Cash-Bank of Marin	
	10/07/2022		Service/Labor/Travel - HE02	6114255 · Equipment Repair - Line Repair	(1,143.04)
TOTAL					(1,143.04)
97	10/12/2022	Paul & Melanie Nichols	LRGP; #23-2737; 21 Crescent Lane, SA	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2737; 21 Crescent Lane, SA	9999978 · Lateral Grant/Loan Program	(1,500.00)
TOTAL					(1,500.00)
98	10/26/2022	District EE	Staff Appreciation 10/06/2022	0100001 · Cash-Bank of Marin	
	10/06/2022		Staff Appreciation 10/06/2022	6112349 · Conf/Training/Mtg - Ops & Maint	(125.87)
TOTAL					(125.87)
99	10/12/2022	Pawan Kumar	LRGP; #23-2738; 473 Scenic Ave, SA	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2738; 473 Scenic Ave, SA	9999978 · Lateral Grant/Loan Program	(1,500.00)
TOTAL					(1,500.00)
100	10/25/2022	Pedersen Associates	1111 Andersen Design Devel; -901; Landscape Architectural Svcs	0100001 · Cash-Bank of Marin	
	10/13/2022		1111 Andersen Design Devel; -901; Landscape Architectural Svcs	9999901 · Andersen Building Improvements	(2,307.50)
TOTAL					(2,307.50)
101	10/04/2022	PGE Pacific Gas & Electric Co. PG&E	Acct. #9016-6; 101 E SFD Blvd; 08/19/22-09/19/22	0100001 · Cash-Bank of Marin	
	09/26/2022		Acct. #9016-6; 101 E SFD Blvd; 08/19/22-09/19/22	6112205 · Utilities - Ops & Maint	(739.67)
TOTAL					(739.67)
102	10/20/2022	PGE Pacific Gas & Electric Co. PG&E	Acct. #1487-0; PS & Kerner; 09/01/22-10/02/22	0100001 · Cash-Bank of Marin	
	10/12/2022		Acct. #1487-0; Kerner; 09/01/22-10/02/22	6112205 · Utilities - Ops & Maint	(1,219.93)
			Acct. #1487-0; Pumps; 09/01/22-10/02/22	6112204 · Utilities - Power - Pumps	(16,192.72)
TOTAL					(17,412.65)
103	10/24/2022	PGE Pacific Gas & Electric Co. PG&E	Acct. #4846-7; 1111 Andersen Dr; 09/01/22-10/02/22	0100001 · Cash-Bank of Marin	
	10/07/2022		Acct. #4846-7; 1111 Andersen Dr; 09/01/22-10/02/22	6140205 · Utilities - O&M 1111 Andersen	(6,114.29)
TOTAL					(6,114.29)
104	10/12/2022	Piero & Talia Di Manno	LRGP; #23-2740; 309 Cascade Drive, FX	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2740; 309 Cascade Drive, FX	9999978 · Lateral Grant/Loan Program	(2,500.00)
TOTAL					(2,500.00)
105	10/25/2022	Plug It Products	Carriers 6" x3, Carrier 8" x2	0100001 · Cash-Bank of Marin	
	10/17/2022		Carriers 6" x3, Carrier 8" x2	6114250 · Materials Parts Concrete & Pav	(9,113.99)
TOTAL					(9,113.99)
106	10/12/2022	PSOMAS	TO#7 PS 14, 24, 25 Improvements -906; 08/01/22 - 08/31/22	0100001 · Cash-Bank of Marin	
	09/27/2022		TO#7 PS 14, 24, 25 Improvements -906; 08/01/22 - 08/31/22	9911906 · PS 14, 24, & 25 PS Improvement	(9,605.00)
TOTAL					(9,605.00)
107	10/27/2022	Qovo Solutions Inc.	Verkada Alarm and Monitoring System; 1111 Andersen	0100001 · Cash-Bank of Marin	
	10/17/2022		Verkada Alarm and Monitoring System; 1111 Andersen	6112209 · Facilities - Maintenance - Ops	(4,107.11)
TOTAL					(4,107.11)

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	Date	Name	Memo	Account	Paid Amount
108	10/25/2022	Ragghianti Freitas - Riley F. Hurd III	Services Rendered 09/01/22 - 09/30/22	0100001 · Cash-Bank of Marin	
	10/07/2022		Services Rendered 09/01/22 - 09/30/22	6157411 · Legal - General - Legal	(1,625.00)
	TOTAL				(1,625.00)
109	10/12/2022	Rosalyn Brandt Design		0100001 · Cash-Bank of Marin	
	09/22/2022		1111 Andersen; Storage 09/20/22-01/19/23; 4mos.	9999901 · Andersen Building Improvements	(340.00)
	09/22/2022		1111 Andersen Consulting; -901; Aug 2022 UPDATE PO	9999901 · Andersen Building Improvements	(2,871.04)
	TOTAL				(3,211.04)
110	10/12/2022	Scott Day	LRGP; #23-2745; 28 Sir Francis Drake Blvd, SA	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2745; 28 Sir Francis Drake Blvd, SA	9999978 · Lateral Grant/Loan Program	(1,500.00)
	TOTAL				(1,500.00)
111	10/12/2022	Seminary Holdings LP	LRGP; #23-2750; 45 Ross Ave, SA	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2750; 45 Ross Ave, SA	9999978 · Lateral Grant/Loan Program	(1,500.00)
	TOTAL				(1,500.00)
112	10/25/2022	Shamrock Building Materials Inc. - Vulcan	#4 Rebar 40 Grade x400	0100001 · Cash-Bank of Marin	
	10/11/2022		#4 Rebar 40 Grade x400	6114250 · Materials Parts Concrete & Pav	(248.52)
	TOTAL				(248.52)
113	10/12/2022	Sharla Baker	LRGP; #23-2751; 78 Ridge Rd, FX	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2751; 78 Ridge Rd, FX	9999978 · Lateral Grant/Loan Program	(1,500.00)
	TOTAL				(1,500.00)
114	10/26/2022	SJE		0100001 · Cash-Bank of Marin	
	09/02/2022		Spare Level Controller Parts- PS 10	6111250 · Materials & Parts - Pumps	(2,907.53)
	10/11/2022		Spare Level Controller - PS	6111250 · Materials & Parts - Pumps	(3,434.14)
	TOTAL				(6,341.67)
115	10/25/2022	SmartCover Systems - Hadronex	Antenna E-Square; 4" x 3.5" x 5/8	0100001 · Cash-Bank of Marin	
	09/30/2022		Antenna E-Square; 4" x 3.5" x 5/8	6126250 · Materials & Parts - CCTV	(293.21)
	TOTAL				(293.21)
116	10/25/2022	Stanley Convergent Security Solutions	Acct.10755156; 11/01/22-01/31/22	0100001 · Cash-Bank of Marin	
	09/23/2022		Acct.10755156; 11/01/22-01/31/22	6112209 · Facilities - Maintenance - Ops	(293.22)
	TOTAL				(293.22)
117	10/20/2022	Staples Business Credit - Store Account	Credit Acct.296593; STMT 09/25/2022	0100001 · Cash-Bank of Marin	
	09/25/2022		Office & Kitchen Supplies - Admin & O&M	6145260 · Office Supplies - Admin	(884.08)
	TOTAL				(884.08)
118	10/12/2022	Stephen Ross & Gianna Brasil-Ross	LRGP; #23-2746; 17 Meadow Way, FX	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2746; 17 Meadow Way, FX	9999978 · Lateral Grant/Loan Program	(2,500.00)
	TOTAL				(2,500.00)
119	10/22/2022	Terminix	Pest Control - 1111 Andersen	0100001 · Cash-Bank of Marin	
	10/26/2022		Pest Control - 1111 Andersen	6140209- Facilities 1111 Anders	(156.00)
	TOTAL				(156.00)
120	10/12/2022	Thomas and Associates	Gasket & Flange x2	0100001 · Cash-Bank of Marin	
	09/19/2022		Gasket & Flange x2	6111250 · Materials & Parts - Pumps	(994.36)
	TOTAL				(994.36)

Ross Valley Sanitary District
Check Detail
October 2022

	Date	Name	Memo	Account	Paid Amount
121	10/12/2022	TNT Safety	Locator Training - 1 day	0100001 · Cash-Bank of Marin	
	08/30/2022		Locator Training - 1 day	6112349 · Conf/Training/Mtg - Ops & Maint	(530.00)
TOTAL					(530.00)
122	10/25/2022	Town of San Anselmo	Sequoia Drive Slurry Project - GSIP 20/21	0100001 · Cash-Bank of Marin	
	10/04/2022		Sequoia Drive Slurry Project - GSIP 20/21	9999951 · FY 2020/21 Gravity Sewer Improv	(3,577.00)
TOTAL					(3,577.00)
123	10/25/2022	U-Rock Utility Equipment	Veripro + Mainboard, Power Supply - LMC	0100001 · Cash-Bank of Marin	
	09/13/2022		Veripro + Mainboard, Power Supply - LMC	6113255 · Equipment Repair - Line Maint	(3,273.79)
TOTAL					(3,273.79)
124	10/13/2022	Uline	Latex Gloves x50	0100001 · Cash-Bank of Marin	
	09/27/2022		Latex Gloves x50	6112256 · Safety Equip & Gear - Line Mgt	(904.61)
TOTAL					(904.61)
125	10/28/2022	USA Fleet Solutions	Monthly GPS Service; Oct 2022	0100001 · Cash-Bank of Marin	
	10/01/2022		Monthly GPS Service; Oct 2022 x29	6112206 · Utilities-Tel/Int.- Ops & Maint	(873.60)
TOTAL					(873.60)
126	10/21/2022	Vision Service Plan VSP	Client ID 30067611	0100001 · Cash-Bank of Marin	
	11/01/2022		Vision Plan Client ID no. 30067611 Nov 2022	6011108 · Insurance - Other - Pumps	(95.16)
			Vision Plan Client ID no. 30067611 Nov 2022	6012108 · Insurance - Other - Line Mgmt	(47.58)
			Vision Plan Client ID no. 30067611 Nov 2022	6013108 · Insurance - Other - Line Maint	(143.60)
			Vision Plan Client ID no. 30067611 Nov 2022	6014108 · Insurance - Other - Line Repair	(125.16)
			Vision Plan Client ID no. 30067611 Nov 2022	6025108 · Insurance - Other - Engineering	(43.09)
			Vision Plan Client ID no. 30067611 Nov 2022	6026108 · Insurance - Other - CCTV	(66.88)
			Vision Plan Client ID no. 30067611 Nov 2022	6035108 · Insurance - Other - Inspection	(47.58)
			Vision Plan Client ID no. 30067611 Nov 2022	6045108 · Insurance - Other - Admin	(115.32)
TOTAL					(684.37)
127	10/25/2022	W A Associates, Inc. - Weir Andrewson	Proj#19019-RVSD Andersen; -901; Sept 2022	0100001 · Cash-Bank of Marin	
	10/07/2022		Proj#19019-RVSD Andersen; -901; Sept 2022	9999901 · Andersen Building Improvements	(15,992.50)
TOTAL					(15,992.50)
128	10/12/2022	Water Components & Building Supply WCBS		0100001 · Cash-Bank of Marin	
	09/26/2022		Manhole Lid and Traffic Ring x20 - LRC	6114250 · Materials Parts Concrete & Pav	(9,741.60)
	09/28/2022		Manhole Cover - LRC	6114250 · Materials Parts Concrete & Pav	(444.45)
	09/28/2022		6" Mr. Shear x4 - LRC	6114250 · Materials Parts Concrete & Pav	(391.04)
TOTAL					(10,577.09)
129	10/25/2022	Water Components & Building Supply WCBS		0100001 · Cash-Bank of Marin	
	10/01/2022		Bag Ties, Wire Twister - LRC	6114250 · Materials Parts Concrete & Pav	(32.24)
	10/11/2022		Conceal Wrap x1, Mirafi x1, Waterstop x21 - LRC	6114250 · Materials Parts Concrete & Pav	(1,217.09)
	10/13/2022		Camlock, Tape - CCTV	6126250 · Materials & Parts - CCTV	(20.58)
	10/17/2022		Rebar 1/2" Grade 60 x1, Dobie Wire x840 - LRC	6114250 · Materials Parts Concrete & Pav	(2,757.07)
	10/18/2022		Super Block x50lb - LRC	6114250 · Materials Parts Concrete & Pav	(109.44)
TOTAL					(4,136.42)
130	10/12/2022	WateReuse	WateReuse Membership; 10/01/22-09/30/23	0100001 · Cash-Bank of Marin	
	09/23/2022		WateReuse Membership; 10/01/22-09/30/23	6145340 · Membership Dues/Certifications	(1,592.61)
TOTAL					(1,592.61)

Ross Valley Sanitary District
Check Detail
October 2022

	Date	Name	Memo	Account	Paid Amount
131	10/13/2022	WaterSignal	Monthly Water Monitoring; 1111 Andersen	0100001 · Cash-Bank of Marin	
	10/01/2022		Monthly Water Monitoring; 1111 Andersen	6140205 · Utilities - O&M 1111 Andersen	(49.95)
	TOTAL				(49.95)
132	10/12/2022	Weco Industries LLC		0100001 · Cash-Bank of Marin	
	09/13/2022		6' Foam Filled Pole x15 - LMC	6113253 · Tools - Line Maint	(1,999.64)
	09/27/2022		Ripsaw Nozzle x1 - LRC	6114250 · Materials Parts Concrete & Pav	(373.78)
	TOTAL				(2,373.42)
133	10/31/2022	Wells Fargo Bank - Credit Card	Sept 2022 Credit Card Charges	0100001 · Cash-Bank of Marin	
	10/31/2022		Sept 2022 Credit Card Charges (SEE DETAIL ATTACHED)	1500033 · WFB Credit Card	(16,288.55)
	TOTAL				(16,288.55)
134	10/13/2022	West Yost	Flow Monitoring Support; -979; 07/01/22 - 08/05/22	0100001 · Cash-Bank of Marin	
	07/31/2022		Flow Monitoring Support; -979; 07/01/22 - 08/05/22	9999979 · Study/Engineering - Consultants	(9,890.76)
	TOTAL				(9,890.76)
135	10/26/2022	West Yost	Flow Monitoring Support; -979; 08/06/22 - 09/09/22	0100001 · Cash-Bank of Marin	
	08/31/2022		Flow Monitoring Support; -979; 08/06/22 - 09/09/22	6125449 · Engineering - Studies	(10,224.00)
	TOTAL				(10,224.00)
136	10/13/2022	WEX Fleet Universal	Fuel; Sept 2022	0100001 · Cash-Bank of Marin	
	09/30/2022		Fuel; Sept 2022	6112335 · Vehicle - Fuel - Ops & Maint	(7,590.23)
	TOTAL				(7,590.23)
137	10/12/2022	William Williams & Lucinda Williams	LRGP; #23-2753; 5 Rocca Dr, FX	0100001 · Cash-Bank of Marin	
	10/07/2022		LRGP; #23-2753; 5 Rocca Dr, FX	9999978 · Lateral Grant/Loan Program	(1,500.00)
	TOTAL				(1,500.00)

Ross Valley Sanitary District
Credit Card Detail
September 2022 (Paid in October 2022)

Transaction Date	Merchant Name	Amount	G/L	Description
9/1/2022	Bluewave Express Car Wash	\$ 20.00	6112205 · Utilities - Ops & Maint	Acct #4154564458400; 08/04/22 - 09/03/22
9/1/2022	Att Bill Payment	\$ 205.89	6112336 · Vehicle - Repair - Ops & Maint.	Car Wash
	Total - 6373	\$ 225.89		
9/15/2022	Circle K 05784	\$ 152.67	6112335 · Vehicle - Fuel - Ops & Maint	Fuel
9/15/2022	The Home Depot #0657	\$ 41.85	6112256 · Safety Equip & Gear - Line Mgt	Die-Cut Numbers for Vehicles
9/16/2022	Best Buy Mht 00010215	\$ 81.72	6145260 · Office Supplies - Admin	Phone Charger x2, Wireless Charging Pad
9/16/2022	Peter'S Beacon	\$ 97.67	6112335 · Vehicle - Fuel - Ops & Maint	Diesel Propane/Fuel
9/20/2022	California Water Environ	\$ 1,900.00	6112349 · Conf/Training/Mtg - Ops & Maint	CWEA Conference
9/22/2022	Circle K 05784	\$ 100.00	6112335 · Vehicle - Fuel - Ops & Maint	Fuel
	Total - 1902	\$ 2,373.91		
9/1/2022	Watereuse Association	\$ 800.00	6145340 · Membership Dues/Certifications	Water Reuse Conference 09/11/22 - 09/13/22
9/9/2022	Adobe 800-833-6687	\$ 14.99	6145300 · Software & Maintenance - Admin	Acrobat Pro; Sept 2022 for Work From Home
9/9/2022	Sq Henhouse Brewing Comp	\$ 53.85	6146330 · Conf/Trainings/Meetings Board	Lunch Meeting; GM & BOD
9/10/2022	Clipper Services	\$ 40.00	6145346 · Travel & Meals - Admin	Clipper Card; Water Reuse Conference
9/14/2022	Garden Cafe	\$ 78.47	6146330 · Conf/Trainings/Meetings Board	Monthly GM Meeting 09/14/22 - GM & BOD
9/14/2022	Uber Trip	\$ 37.99	6145346 · Travel & Meals - Admin	Travel; Water Reuse Conference
9/29/2022	Garden Cafe	\$ 70.60	6146330 · Conf/Trainings/Meetings Board	Monthly GM Meeting 09/29/22 - GM & BOD
	Total - 8652	\$ 1,095.90		
9/22/2022	Chevron 0201964	\$ 144.17	6112335 · Vehicle - Fuel - Ops & Maint	Fuel for On-Call Truck
9/26/2022	Shell Oil 57444217202	\$ 113.26	6112335 · Vehicle - Fuel - Ops & Maint	Fuel for On-Call Truck
	Total - 9477	\$ 257.43		
8/31/2022	Corodata Shredding Inc	\$ 69.00	6112209 · Facilities - Maintenance - Ops	Bins for Document Shredding x2
8/31/2022	Corodata Shredding Inc	\$ 359.00	6112209 · Facilities - Maintenance - Ops	Bins for Document Shredding x3; 46 boxes
9/3/2022	Amazon Web Services	\$ 96.50	6145300 · Software & Maintenance - Admin	Recurring - Amazon Web Cloud Service Sept 2022
9/4/2022	Vzwrlss Apocc Visb	\$ 3,189.58	6112206 · Utilities-Tel/Int.- Ops & Maint	Wireless 07/16/22 - 08/15/22 + Phone for A. Coats
9/7/2022	Fastrak Csc	\$ 35.00	6112347 · Travel, Auto, Ground -Ops&Maint	FasTrak Replenishment
9/8/2022	Ca Newspapers Adv S	\$ 230.00	6155431 · Public Outreach - Comm Outreach	Marin IJ Advertising; Acct.#3704747; 08/01/22-08/30/22
9/12/2022	Comcast California	\$ 431.60	6112206 · Utilities-Tel/Int.- Ops & Maint	Acct. -6004; 08/20/22 - 09/19/22 - O&M
9/13/2022	Fastrak Csc	\$ 35.00	6112347 · Travel, Auto, Ground -Ops&Maint	FasTrak Replenishment
9/13/2022	Paypal Allguardsys	\$ 45.00	6112209 · Facilities - Maintenance - Ops	Changed Codes for Security System
9/13/2022	Corodata Records Manage	\$ 213.05	6112209 · Facilities - Maintenance - Ops	Record Storage 08/01/22-08/30/22
9/17/2022	Fleetio.Com	\$ 56.36	6145300 · Software & Maintenance - Admin	Fleet Mgmt Software; Plan Prorated for 3 Added Vehicle
9/18/2022	Fedex 777946110375	\$ 18.68	6145310 · Postage-Shipping - Admin	Fedex 777946110375; LCW
9/18/2022	Fedex 777884156114	\$ 15.51	6126255 · Equipment Repair - CCTV	Fedex 777884156114; J.Vogel, CCTV (part returned to Red Cloud)
9/19/2022	Microsoft#G014415960	\$ 163.45	6145300 · Software & Maintenance - Admin	Azure Cloud Service 09/01/22 - 09/30/22 - Eng.
9/19/2022	Comcast California	\$ 170.53	6112206 · Utilities-Tel/Int.- Ops & Maint	Acct.-8886; 08/27/22 - 09/26/22 - Admin
9/20/2022	Fleetio.Com	\$ 27.69	6145300 · Software & Maintenance - Admin	Fleet Mgmt Software; Plan Prorated for 2 Added Vehicle
9/20/2022	Fastrak Csc	\$ 35.00	6112347 · Travel, Auto, Ground -Ops&Maint	FasTrak Replenishment
9/21/2022	Fedex 777961268660	\$ 85.07	6145310 · Postage-Shipping - Admin	Fedex 777961268660; District Counsel
9/21/2022	Liebertcass	\$ 475.00	6145349 · Conferences/Train/Mtgs - Admin	Training; District EE
9/21/2022	Paypal Allguardsys	\$ 297.42	6112209 · Facilities - Maintenance - Ops	Security System 10/01/22-12/30/22
9/22/2022	Fastrak Csc	\$ 35.00	6112347 · Travel, Auto, Ground -Ops&Maint	FasTrak Replenishment
9/22/2022	Comcast Business	\$ 2,631.81	6112206 · Utilities-Tel/Int.- Ops & Maint	Acct. -1748; Aug 2022 - O&M
9/22/2022	Comcast Business	\$ 1,133.88	6112206 · Utilities-Tel/Int.- Ops & Maint	Acct. -1089; Aug 2022 - Admin
9/22/2022	Water - Coffee Delivery	\$ 304.02	6145260 · Office Supplies - Admin	Acct. #28761248589727; 09/22/22 Delivery
9/24/2022	Zoom.Us 888-799-9666	\$ 14.99	6145349 · Conferences/Train/Mtgs - Admin	Teleconference Licences - District EE
9/25/2022	Msft E0400k4op4	\$ 209.80	6145300 · Software & Maintenance - Admin	Azure Cloud Service 08/17/22 - 09/16/22 - Admin
9/26/2022	Marin Independent Journ	\$ 4.00	6155431 · Public Outreach - Comm Outreach	Marin IJ 4-week Digital Subscription 09/26/22
9/27/2022	Fastrak Csc	\$ 35.00	6112347 · Travel, Auto, Ground -Ops&Maint	FasTrak Replenishment
9/28/2022	Comcast California	\$ 301.60	6112206 · Utilities-Tel/Int.- Ops & Maint	Acct. -1010; 09/06/22 - 10/05/22 - 70 Bon Air PS
	Total - 4097	\$10,718.54		
8/30/2022	Vcn Marinco Recorder D	\$ 28.50	6145437 · Miscellaneous - Admin	599 Magnolia Ave LS; 22-222-L; 020-252-02
8/30/2022	Vcn Marinco Recorder D	\$ 28.50	6145437 · Miscellaneous - Admin	549 Magnolia Ave LS; 22-223-L; 020-253-02
8/30/2022	Vcn Marinco Recorder D	\$ 31.50	6145437 · Miscellaneous - Admin	233 Hillside Dr FX; 23-224-L; 002-143-18
9/15/2022	Amzn Mktp Us 1m8ds64z0	\$ 313.60	6112256 · Safety Equip & Gear - Line Mgt	Covid Tests x16
9/16/2022	Amazon.Com 1m6ap7e10	\$ 108.99	6145265 · Office Equipment - Admin	Microwave for Kitchen
9/17/2022	Amazon.Com 1m8oe3qe1	\$ 40.30	6145260 · Office Supplies - Admin	Coffee - Kerner
9/20/2022	Amazon.Com 1m6fx8ux0	\$ 168.09	6112256 · Safety Equip & Gear - Line Mgt	Replacement Defibrillator Battery
9/26/2022	Smart And Final 526	\$ 64.93	6112349 · Conf/Training/Mtg - Ops & Maint	All Hands Meeting 09/26/2022
	Total - 7602	\$ 784.41		
9/19/2022	Motion Industries Ca24	\$ 123.97	6111250 · Materials & Parts - Pumps	Roller and Cage Assembly x4
9/20/2022	Motion Industries Ca24	\$ 76.03	6111250 · Materials & Parts - Pumps	Cylindrical Roller Brgs x8
	Total - 1721	\$ 200.00		
9/6/2022	Fredpryor Careertrack	\$ 149.00	6112349 · Conf/Training/Mtg - Ops & Maint	Office 365 Training; District EE
9/27/2022	Lcw	\$ 21.21	6112349 · Conf/Training/Mtg - Ops & Maint	Harassment Prevention Training - District EE
	Total - 1739	\$ 170.21		
9/16/2022	Le Croissant On Bellam	\$ 98.75	6112349 · Conf/Training/Mtg - Ops & Maint	Appreciation Lunch
9/19/2022	Office Depot #829	\$ 116.76	6145260 · Office Supplies - Admin	External Storage - CCTV
9/26/2022	Circle K 05784	\$ 187.55	6112335 · Vehicle - Fuel - Ops & Maint	Fuel
	Total - 3708	\$ 403.06		
9/20/2022	Lcw	\$ 21.21	6112349 · Conf/Training/Mtg - Ops & Maint	Harassment Prevention Training - District EE
9/26/2022	Fuel 24-7 Kentfield	\$ 37.99	6112336 · Vehicle - Repair - Ops & Maint.	Car Wash
	Total - 2033	\$ 59.20		
	TOTAL	\$16,288.55		

Ross Valley Sanitary District
Payroll Payment Detail
October 31, 2022

TOTAL DISTRICT PAYROLL

	Date	Payroll Period	Paid Amount	
1	10/7/2022	Payroll period 9/19/2022 - 10/2/2022	\$	117,561.69
2	10/21/2022	Payroll period 10/3/2022 - 10/16/2022	\$	121,737.11
Total payroll payments			\$	239,298.80

Note: The payroll payment on line #2 includes paid amounts related to the monthly stipend payments to the District's Board of Directors. To see the respective gross payouts to each Board member for the number of meetings, please see below.

DISTRICT BOARD OF DIRECTOR STIPENDS

	Board Member Name	Number of Meetings	Stipend	
1	Michael Boorstein	1	\$	314.00
2	Thomas Gaffney	2	\$	628.00
3	Douglas Kelly	2	\$	628.00
4	Pamela Meigs	3	\$	942.00
5	Mary Sylla	2	\$	628.00
Total District Board of Director Stipends			\$	3,140.00

Note: The above stipends are gross of applicable income and payroll taxes.